

## Appendix A

### Task and Finish Group Terms of Reference

<b>Name of the Task and Finish Group</b>	Affordable Employment Land Task and Finish Group
<b>Purpose of the group</b>	<i>In establishing the viability of our Employment Land, to then offer a bold vision to the Council that would enable Taunton Deane to fulfil its future vision for Prosperity, by recommending specific policy and resources to test the opportunities in the market for high-tech innovation in shaping our future employment offer.</i>
<b>Anticipated outcomes</b>	<ol style="list-style-type: none"> <li>1) Review (Cllr Morrell)</li> <li>2) Locations (Cllr Farbahi &amp; Sully)</li> <li>3) Sectors/Industries (Cllr Farbahi)</li> <li>4) Planning/Policy (Cllr Coles)</li> <li>5) Resource Required (Cllrs Coombes, Durdan &amp; Sully)</li> </ol>
<b>How often will the group meet?</b>	<ul style="list-style-type: none"> <li>• Tuesday 24<sup>th</sup> July</li> <li>• Wednesday 1<sup>st</sup> August</li> <li>• Wednesday 5<sup>th</sup> September</li> </ul>
<b>Anticipated timescale for completion</b>	Final Report to be circulated at Queens College Conference at 14 <sup>th</sup> September, then to go through the Council Democratic Process, commencing at Scrutiny on 18 <sup>th</sup> September.
<b>Membership of the Group</b>	<p>Cllr Morrell (Chair)</p> <p>Cllrs Cavill, Coles, Coombes, Durdan, Farbahi &amp; Horsley.</p> <p>Cllr Sully (Co-opted Support from Executive)</p>
<b>What information will be required to inform the work of the group?</b>	<p>Relevant Government legislation and guidance.</p> <p>Officer site surveys and other information such as maps.</p> <p>Consultation with Parish and Town Councils and the wider public.</p>

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<b>What support arrangements are required?</b>	Officer support and the Corporate Director responsible.
<b>How often will the group report into Scrutiny Committee</b>	18 <sup>th</sup> September 2018.
<b>Who will prepare and present documentation for Scrutiny Committee</b>	Scrutiny Officer